



## **APPROVED REPORTING CENTRES AND AUTHORISED MOTOR WORKSHOPS**

### **IMPORTANT NOTICE**

If you sell your motor vehicle, this NOTICE is IMPORTANT and MUST be complied with.

Policyholders are hereby warned that under the Motor Vehicles (Third Party Risks and Compensation) Act (Cap.189), it shall be unlawful for any person to use or cause or permit any other person to use a motor vehicle without a valid policy of insurance under the Act.

The Policy will cease to be valid once the motor vehicle has been sold to another person unless the transfer of the interest has been duly notified to and agreed to by the insurance company concerned.

If the insurance company agree to cover the new owner they will endorse the policy accordingly and will issue a new Certificate of Insurance in the new owner's name.

### **THINGS YOU SHOULD DO AFTER AN ACCIDENT**

1. If no one is injured in the accident, try not to obstruct traffic by SAFELY moving the vehicle to the side of the road. If someone is injured in the accident, call the police immediately to the scene of the accident, and do not move the Vehicle until the police says you may do so.
2. Take note of the registration number, the make and model of all vehicles involved in the accident, the time and place. If possible, also take note of the names, addresses, NRIC numbers and the insurance particulars of all persons involved in the accident, and particulars of any witnesses to the accident.
3. Motorists who are involved in Non-injury traffic accident need not lodge a police report unless the accident involved a government vehicle or damage to government property, a foreign vehicle or pedestrian/cyclist.
4. For Non-injury accident, irrespective of whether it would give rise to a claim, the Insured shall, together with the Motor Vehicle, call at the Company's Approved Reporting Centre and report the accident within 24 hours of the accident or by the next working day thereof.
5. Warranted that the damaged vehicle insured under a 'Comprehensive' or 'Third Party Fire and Theft' policy must be sent to any of the Authorised Workshops for repairs, unless purchased with a 'Non-Authorised Workshop' extension.
6. Vehicle under the manufacturer's original warranty (not including extended manufacturer's warranty) may be repaired by the relevant franchise workshop, otherwise an Additional Excess of S\$750.00 is applicable.
7. If possible, make a sketch plan or mental note of the accident site, position of vehicles, any landmarks, and take photographs of all damage caused by the accident and the scene of the accident, whether or not anyone has suffered injuries.

This is important. Many do not realise how essential and helpful sketch plans, photographs of the scene of the accident and photographs of damage sustained are to parties who are trying to resolve the accident claim, be it pre or post writ.

You should bring along your NRIC, driving licence and insurance certificate and a copy of police report for accident cases mentioned in Item 3.



| ZONE           | NAME OF REPAIRER   | TEL NO.   | ADDRESS   |
|----------------|--|-----------|---|
| <b>NORTH</b>   |  |           |   |
| 1              | Century Motors (Singapore) Pte Ltd                                       | 8821 2626 | 6 Marsiling Lane<br>S(739145)   |
| 2              | Cheng Hoe Motor Pte Ltd  | 6755 6142 | Blk 1019 Yishun Industrial Park A, #01-374/382<br>S(768761)                             |
| 3              | Cheng Hoe Motor Pte Ltd<br>(Branch)                                      | 6755 6142 | 38 Woodlands Industrial Park E1, #05-04<br>S(757700)                                    |
| 4              | Automotive Repair Centre Pte Ltd   | 6468 8834 | 38 Woodlands Industrial Park E1, #05-18<br>S(757700)                                    |
| <b>EAST</b>    |  |           |   |
| 1              | Century Motors (Singapore) Pte Ltd<br>(Branch) (Accident Reporting Only) | 8823 2626 | 8 Kaki Bukit Ave 4, #03-50, Premier @ Kaki Bukit<br>S(415875)                           |
| 2              | Progressive Car Care Pte Ltd   | 6741 5336 | Blk 3022A Ubi Road 1, #01-45/46, Kampung Ubi Ind. Estate<br>S(408716)                   |
| 3              | SME Motor Pte Ltd  | 6747 6106 | 1 Kaki Bukit Avenue 6, #02-15, Block D Auto Bay @ Kaki Bukit<br>S(417883)               |
| <b>CENTRAL</b> |  |           |   |
| 1              | K. Kim Hin Auto Pte Ltd.   | 6452 7018 | 160 Sin Ming Drive, #02-18/19/20/21, Sin Ming Auto City<br>S(575722)                    |
| 2              | Mova Automotive Pte Ltd.   | 6272 3892 | Blk 1008 Bukit Merah Lane 3, #01-04/06/08<br>S(159722)                                  |
| <b>WEST</b>    |  |           |   |
| 1              | Century Motors (Singapore) Pte Ltd<br>(Branch) (Accident Reporting Only) | 8323 2626 | 48 Toh Guan Road East, #01-101, Enterprise Hub<br>S(608586)                             |
| 2              | Wah Hong Motors Credit Pte Ltd.  | 6773 7377 | 38 Toh Guan Road East, #01-57, Enterprise Hub<br>S(608581) <b>(Light vehicles only)</b> |
|                |  |           | 42 Toh Guan Road East #01-79<br>S (608583) <b>(Heavy vehicles only)</b>                 |
| 3              | Automotive Repair Centre Pte Ltd.  | 6250 4489 | 48 Toh Guan Road East, #02-146, Enterprise Hub<br>S(608586)                             |
| 4              | Mova Automotive Pte Ltd.   | 6262 3377 | 15 Fan Yoong Road<br>S(629792)  |

| <b>Windscreen Repair &amp; Replacement (No Accident Reporting)</b> |  |           |   |
|--|--|-----------|---|
| 1  | Glass-Fix Pte Ltd (Windscreen Repair & Replacement Only) | 6278 0887 | 52 Ubi Avenue 3, #04-42/43, Frontier E Park @ Ubi<br>S(408867) (Main) |
|  |  |           | 48 Toh Guan Road East, #03-128, Enterprise Hub<br>S(608586) (Branch)  |

For the latest list of Repairers, please visit our website at [www.qbe.com/sg/eclaims/motor](http://www.qbe.com/sg/eclaims/motor)